



Leadership Arlington's ON BOARD "101" Workshop LEARNING OBJECTIVES

The goal of the ON BOARD! "101" Workshop is to train participants in the foundations of nonprofit board service. By the conclusion of this workshop, each participant should have to ability to:

- Describe the roles and responsibilities of individual board members and those of the Board of Directors as a body;
- Identify the legal responsibilities of each board member and understand the personal responsibility of board service;
- Identify key ethical matters in board service;
- Differentiate between the roles and duties of the executive director and the Board of Directors;
- Have a cursory knowledge of nonprofit financial documentation, including how to read and assess financial documents and audits;
- Have a working knowledge of nonprofit governance best practices;
- Understand how fundraising fits into the larger picture and be conversant in typical fundraising models;
- Be confident in representing the nonprofit in the community through an understanding of how to leverage board service in public relations;
- Build an effective Board of Directors wherein each member understands his/her place on the board;
- Understand the nonprofit strategic planning process and how to enact it in the nonprofit board on which they serve; and
- Have a familiarity with common nonprofit organizational documents.

